



## **Development Application Package**



## Development Application

### Application Type:

- |  |   |
|--|---|
| <input type="checkbox"/> Minor Subdivision | <input type="checkbox"/> Commercial Site Plan       |
| <input type="checkbox"/> Major Subdivision | <input type="checkbox"/> Multiple Occupancy Project |
| <input type="checkbox"/> Preliminary Plat  | <input type="checkbox"/> Staff Review               |
| <input type="checkbox"/> Final Plat        | <input type="checkbox"/> Other                      |
| <input type="checkbox"/> Final Inspection  |   |

### Authorized Agent/Owner :

Name of agent/owner \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

**\*\*\*\* Note –** *A letter from the property owner naming the authorized agent is required.*

### Engineer / Surveyor:

Name of Engineer / Surveyor \_\_\_\_\_

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number (\_\_\_\_\_) \_\_\_\_\_

Email of Project Manager \_\_\_\_\_

### Property Information:

Physical Location of Property \_\_\_\_\_

Parcel ID \_\_\_\_\_ Key No. \_\_\_\_\_



## Development Application

### **Property Utilities:**

#### **Sewer**

- ☐ MAWSS
- ☐ South Alabama Utilities
- ☐ Septic Tank

#### **Water**

- ☐ MAWSS
  - ☐ South Alabama Utilities
  - ☐ Well
- 

### **Emergency Services :**

#### **Fire Protection**

- ☐ Semmes Municipal Fire Department
  - ☐ Mobile Fire Department
  - ☐ Wilmer Volunteer Fire Department
  - ☐ Georgetown Volunteer Fire Department
  - ☐ Tanner Williams Volunteer Fire Department
- 

### **Property Road Frontage Designation (check all that apply) :**

- ☐ City Maintained
  - ☐ County Maintained
  - ☐ Private Road
  - ☐ Paved Road
  - ☐ Unpaved Road
-

**Proposed Subdivision / Site Data:**

Proposed Name of Project \_\_\_\_\_

Number of proposed lots \_\_\_\_\_

Smallest Lot Size \_\_\_\_\_ Largest Lot Size \_\_\_\_\_ Mean Lot Size \_\_\_\_\_

Total Acreage \_\_\_\_\_ LF of Street(s) \_\_\_\_\_

Greenspace Area in Sq. Ft. or Ac \_\_\_\_\_

If commercial site plan, lot of record recording data \_\_\_\_\_

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**Property Owner Certification:**

Name of owner or entity \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number (\_\_\_\_\_) \_\_\_\_\_

Owner or Principal Email \_\_\_\_\_

Signature \_\_\_\_\_

*\*\*\*\*Note – By signing the above you are certifying that you are the true and correct owner of the subject property in whole or part. Properties owned by multiple persons or entities must have this document executed by the managing partner or supporting letters consenting to the application.*

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**Fees:**

**Staff Review:**

- No Charge

**Multiple Occupancy:**

- Base Fee - \$250.00
- Engineering Review - \$500.00 base, plus \$5 per unit
- Final Inspection - \$250.00
- Certified Mail – Current USPS certified mail rate x no. of adjacent property owner and utilities

**Minor Subdivision:**

- Base Fee - \$200.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Major Subdivision:**

- Base Fee - \$200.00
- Engineering Review - \$500.00 base, plus \$20 per lot
- Preliminary Plat - \$200.00
- Final Plat - \$200.00
- Final Inspection - \$250.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Master Plan (PUD, Conservation, Major, etc.):**

- Site Plan Fee - \$500.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Commercial Site:**

- Base Fee - \$200.00
- Engineering Review - \$500.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Waiver:**

- Waivers - \$250.00 each

Total Fee Calculation Based on Application Type and Current Fee Ordinance:

_____	
_____	
_____	
_____	Total



## Property Owner Notice List Certification

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Subdivision requests heard by the Planning Commission require notice to adjacent property owners. The names and addresses of those potentially impacted property owners shall come from the most recent tax rolls of the Mobile County Revenue Department.

By signing the below you are certifying that the property owner records provided are from the most recent tax rolls of the Mobile County Revenue Department.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Date