ACKNOWLEDGEMENT (Read Carefully) I, the undersigned applicant, hereby apply for favorable consideration to subdivide the above described land as depicted on the drawing and legal description accompanying this application. I understand that the payment of fees does not entitle me to approval of this plat and no refund will be made. I further waive the requirements of Ala. Code 11-52-32 as amended, that a decision is rendered within 30 days.
Development Application
(Master Plan)

Application Type:

☐ Master Plan Subdivision
☐ Planning Commission (SD)

Authorized Agent/Owner:

Name of agent/owner____________________________________________

Address _________________________________ State________ Zip ________

Phone number (______)  ___________________

Email____________________________________

**** Note – A letter from the property owner naming the authorized agent is required.

Engineer / Surveyor:

Name of Engineer / Surveyor____________________________________________

Name of Firm _________________________________________________________

Address _________________________________ State________ Zip ________

Phone number (_____) _____________________

Email of Engineer/Surveyor ___________________________________________

Property Information:

Physical Location of Property __________________________________________

Parcel ID _________________________________ Key No. ________________
Development Application
(Major Subdivision)

Property Road Frontage Designation (check all that apply):

- [ ] City Maintained
- [ ] County Maintained
- [ ] Private Road
- [ ] Paved Road
- [ ] Unpaved Road

Proposed Subdivision / Site Data:

- Proposed Name of Project ________________________________
- Number of proposed lots ______
- Smallest Lot Size _______ Largest Lot Size _______ Mean Lot Size _______
- Total Acreage _______ LF of Street(s) ____________
- Greenspace Area in Sq. Ft. or Ac ____________________

Property Owner Certification:

- Name of owner or entity ____________________________________________
- Address ___________________________ State _______ Zip _______
- Phone number (_____ ) __________________
- Owner or Principal Email ________________________________
- Signature _____________________________________________

****Note – By signing the above you are certifying that you are the true and correct owner of the subject property in whole or part. Properties owned by multiple persons or entities must have this document executed by the managing partner or supporting letters consenting to the application.
Development Application
(Major Subdivision)

Fees:

**Major Subdivision:**
- Base Fee - $200.00
- Engineering Review - $500.00 base, plus $20 per lot
- Preliminary Plat - $200.00
- Final Plat - $200.00
- Final Inspection - $250.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Master Plan (PUD, Conservation, Major, etc.):**
- Site Plan Fee - $500.00
- Certified Mail - Current USPS certified mail rate x no. of adjacent property owner and utilities

**Waiver:**
- Waivers - $250.00 each

*Total Fee Calculation Based on Application Type and Current Fee Ordinance:*

_______________________________
_______________________________
_______________________________   Total

**Property Owner Notice List Certification:**

Subdivision requests heard by the Planning Commission require notice to adjacent property owners. The names and addresses of those potentially impacted property owners shall come from the most recent tax rolls of the Mobile County Revenue Department.

By signing the below, you are certifying that the property owner records provided are from the most recent tax rolls of the Mobile County Revenue Department.

__________________________   _______________________
Signed                        Printed

__________________________
Date

rev. 8.1.20
Master Plan Checklist

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>Two copies of the plat (24&quot;x36&quot;)</td>
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<tr>
<td></td>
<td>Payment in full</td>
</tr>
<tr>
<td></td>
<td>(11) 11&quot; x 17&quot; copies of Master Plan</td>
</tr>
<tr>
<td></td>
<td>3 labels and a photocopy of the typed labels (property owner, adjoining, across the street, applicant, and utilities served)</td>
</tr>
<tr>
<td></td>
<td>North-point, Scale limited to 1:100, Vicinity Map, and the date of preparation of the plan</td>
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<tr>
<td></td>
<td>Name and addresses of owner, designer, applicant, record of owners of land immediately adjacent to the property and utility service providers</td>
</tr>
<tr>
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<td>Location and dimension of site improvements including pedestrian paths, streets, lanes and parking areas</td>
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<td>Contours at 5’ intervals</td>
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<td>Existing zoning if any, and uses of contiguous land</td>
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<tr>
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<td>Density in dwelling units per acre for residential uses</td>
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<tr>
<td></td>
<td>Size and location of all existing features including drainage channels, streams, ponds, lakes, wetlands, flood zones, and other natural features</td>
</tr>
<tr>
<td></td>
<td>Landscape plan for all public areas, streetscapes, and greenspace, including location, dimension, and public or private amenities as well as timing for completion of each amenity</td>
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<td>Minimum covenants and restrictions that will be recorded with the site plan and plat</td>
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<td>Classification and mixture of all proposed building types within the site plan</td>
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<tr>
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<td>A comprehensive narrative statement describing the proposed uses of all land, structures, and improvements, and explaining the function and operation of the site plan as a whole</td>
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<td>Site table showing total acreage, minimum lot size density per acre, number of lots, common or greenspace</td>
</tr>
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<td>Proposed phases of the site plan, clearly showing phase line and approximate time frames for construction of each phase</td>
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